

# Application for assistance measures at the University of Applied Sciences of the Grisons

The application for assistance measures at the University of Applied Sciences of the Grisons is based on the Guidelines on Assistance Measures of 14 December 2023 which provide a definition of the term 'assistance measures'. Prior to an initial application, a **consultation** must first be arranged with the Assistance Measures Office. The deadlines for the submission of the complete application are communicated by the Assistance Measures Office. Please fill in the application and submit it to Ms Susanna Roffler (beratung@fhgr.ch) at the Assistance Measures Office.

## Information on the types of assistance

Assistance measures are always granted on an individual basis. There is no legal entitlement to a certain type of assistance. A decision is taken in each individual case on the basis of the requirements of the study programme and the needs of the applicant.

## Initial or repeat application

Is this your first application for assistance measures at the University of Applied Sciences of the Grisons or have you already submitted one in the past?

Initial application

Repeat application

## Personal details of the applicant

Surname, firstname:

E-Mail:

Telephone:

Level of study:

Study programme:

Class designation:

Current study semester:

Start of study programme:

Expected end of study programme:

## Time period and scope

For which period and within which scope are you applying for assistance measures? (please check the boxes that apply; multiple answers possible):

Once

For the entire study programme (once granted, assistance measures are valid for maximum one year. After that, a new application must be submitted if required.)

For the following semester:

## Information on restrictions relevant to the study programme

So that we can record your individual situation as precisely as possible, please describe the effects of your disability on your studies (difficulties with studies/course assessments)/on a specific course assessment or a certain type of course assessment as you experience them subjectively (if the situation is the same as it was for your initial application, please refer to the initial application):

## Proposal for assistance measures

The following specific assistance measures are proposed:

Have you already had assistance measures approved by other educational institutions?

Yes. Details of the approved measures and the educational institutions:

No

## Consultation with Assistance Measures Office

A consultation with the Assistance Measures Office was carried out:

Yes. Date:

No

## Enclosures

A full application for assistance measures contains:

- A current report (no more than one year old) from an expert with details of:
  - Diagnosis according to the ICD-10 classification
  - Restrictions relevant to the study programme that result from your disability or chronic illness
  - Trend of your disability or chronic illness (stable, progressive, recurring, degenerative, etc.)
  - Recommendation of measures to offset the disadvantages you suffer from
  - Previous decisions on assistance measures (if available and for initial applications)

## Declaration of consent

By signing this application for assistance measures, the applicant agrees that the relevant people will be informed for the purpose of the internal evaluations required.

Note: If the approval for the declaration of consent by the applicant is missing, an adequate implementation of the assistance measures cannot be guaranteed.

Place, date

Signature of the applicant

Possible measures include:

- Use of technical equipment during examinations (e.g. laptop, reading device)
- Extension of examination time or submission deadline for written work
- Recovery breaks during exams that are not included in the examination time
- Taking exams in a separate room
- Option to withdraw from exams without suffering any consequences if you develop serious, acute symptoms (e.g. flare-ups in autoimmune diseases)
- Change in type of course assessment, e.g. oral rather than written exam or vice versa (e.g. for students with visual impairment or speech impediments)
- Use of personal assistants (e.g. sign language interpreter)
- Changes to the infrastructure

This list is not exhaustive.